



2016

2017

# Annual Report



## OUR MISSION

ARtS Narrogin supports and facilitates innovative artistic and creative endeavour and promotes the production, performance and the appreciation of all creative arts and culture in the Narrogin regional community through an exciting and comprehensive annual events program.

ARtS Narrogin:

- Advocates on behalf of individuals and/organizations involved in arts and culture in Narrogin and the surrounding region
- Enhances communication and facilitates cooperation throughout the regional arts community
- Fosters community health and well-being through participation in the arts
- Facilitates the inclusive participation of people with disabilities and all sectors of the community in ARtS Narrogin events and projects
- Promotes inclusivity through participation in the arts
- Initiates, facilitates and manages arts projects and events in the Narrogin region
- Provides training and development opportunities for people in arts and culture in the Narrogin region
- Engages in community consultation to determine community aspirations for art and culture in the region.

### GIFT FUND DONATION

You can help ARtS Narrogin continue to support and facilitate arts and culture in our community.

**Donations over \$2.00 to ARtS Narrogin are tax deductible.**

Donate at ARtS SPACE on Federal Street during opening hours or direct deposit to our Gift Fund Account.

ARTS NARROGIN INCORPORATED, GIFT FUND

BSB: 036-167

Account: 25-0030

Please include your name on the bank transfer, then email us with your details at [accounts@artsnarrogin.com.au](mailto:accounts@artsnarrogin.com.au) and we will issue you with a Tax Deductible Receipt.

Thank you!

# CONTENTS



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*All members of ARTS Narrogin are most helpful and willing to put forward ideas to help with promotion of a planned event. The office is welcoming and full of wonderful displays of local artists' work. Located next to the Town Hall and easily accessible. Thank you so much for all your assistance and care.*

*Robin Newman*

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## ACKNOWLEDGEMENTS

*ARTS Narrogin Incorporated gratefully acknowledges the support of:*



Department of **Local Government, Sport and Cultural Industries**  
Department of **Primary Industries and Regional Development**



# CHAIR'S REPORT

october 2017

Deborah Hughes-Owen

Chair



As I enter my sixth year as the Chair of ARTS Narrogin, I find myself reflecting on the progress that has been made in that time and, in particular, during the last financial year.

But I have also been asking myself why I, why we do what we do. Why do I spend all or part of almost every day here at ARTS SPACE or in NEXIS; why do my fellow committee members attend the monthly meetings; why does our Arts Officer – Caitlin Stewart – work so hard; why do the many volunteers make their time available; why do people choose to be members; why do donors give us money or in kind support?

Why? Because we believe that, by investing in the cultural life of this community, we are enriching the lived experience. We are helping to create an atmosphere of sharing and enlightenment, instilling inquisitiveness in the young and a sense of fulfilment in the old, leading to positive communication and resulting in a healthier and happier society.

So, on a more prosaic note, the 2016-17 financial year saw ARTS Narrogin putting in a fine effort in the public eye while, behind the scenes, we have been working maniacally.

From the outside looking in you would have seen the exhibitions and cultural activities that ARTS Narrogin initiated, supported or helped to promote.

These included the varied and excellent series of exhibitions in NEXIS including Art on the Move's "Pinjarra Massacre"; the celebration of works by Bella Kelly that Vancouver Arts of Albany so generously shared with us; and the retrospective exhibition of the late Arthur Russell's work "Return to the Bush" as well as the work of individual artists such as Kirsten Sivyver and Marijke Tromp.

There were other exhibitions, both in NEXIS and at ARTS SPACE, many of which saw us strengthening existing partnerships (with Narrogin Senior High School and Southern Regional TAFE) or developing new ones — Forrest Personnel for Disability Awareness Week and Corrective Services (now within the Department of Justice).

Then there were the classes and workshops for both children and adults, providing employment for local artists and teachers as well as creative stimulation for the participants.

Musically, ARTS Narrogin continued to provide our ukuleles for the use of local schools; assisted in the presentation of local musician Hamish Newman's piano recital "Beginnings" held in aid of the RFDS; as well as promoting various musical events, including the WAM concerts.

Three sessions of Flickerfest short movies were held at the NSHS Performing Arts Centre, another valued partner.

The Mayor's Parlour on the upper level of the Narrogin Town Hall provided the perfect setting for the annual volunteers and friends get-together in February and then, in May, the Town Hall complex was a buzz of activity throughout the Dryandra Country Art, Food and Wine Trail, run for the fifth year by ARTS Narrogin volunteers.

Less obvious, or shall we say backstage, were the improvements to our digital profile and refinements to our IT competency. In this, Caitlin was ably assisted for a time by Natalie Lally.

ARtS Narrogin staff and volunteers also made time for professional development and information gathering. Caitlin Stewart attended 'So you want to produce a Show' with the Chamber of Arts and Culture, information sessions at 'Art on the Move' relating to public collections and gallery education, a meeting of the newly formed Regional Arts Partnership Program (RAPP) and the WA Showcase of potential performances all in Perth. Sue Bicknell went to several events on the Awesome program in October 2016 while I attended various Perth Fringe Festival events in Mandurah, Fremantle and Perth earlier this year. Both Cait and I also attended the Country Arts WA Exchange held at Fairbridge last November. CircuitWest assisted in partially funding several of these opportunities.

We also provided representatives on committees such as Townscape, assisted other organisations to promote their events and wrote letters of support for producers.

There were disappointments when proposed touring shows, that we had hoped to present, were cancelled because grants were unsuccessful or funding was withdrawn. However, nothing is lost forever and relationships have been forged that may well produce fruit in the future.

Of course we were writing grants, reports and acquittals too.

And, at an even deeper level, maybe the cellar or was that the dungeon, ARtS Narrogin was plotting, negotiating, advocating and planning.

We were planning for a sustainable future – one that secures funding, ensures excellent governance, provides employment, alleviates volunteer burn out and meets the goals of the organisation. I am delighted to say that many of those ambitions have been achieved and that a bright future awaits us.

In conclusion I wish to acknowledge and thank my fellow committee members, particularly Avril Baxter who has steered the organisation through the stringencies of finance and governance; the staff and councillors of the Shire of Narrogin for their support; the Department of Local Government, Sport and Cultural Industries for funding; the staff and board of Country Arts WA for their faith in ARtS Narrogin as a regional arts organisation; the many partners within the community – organisations, businesses and individuals; our lone staff member who works tirelessly and with great enthusiasm; and the many volunteers, in particular those who commit to a regular spot on our ARtS SPACE and NEXIS rosters.

2017-18 is already upon us and promises to be just as challenging and just as exciting. The future is bright and ARtS Narrogin will be there.

Deborah Hughes-Owen

*Chair, ARtS Narrogin*

17 October 2017





# YEAR IN A GLANCE

july 2016 — june 2017

## 2016 –17 COMMITTEE

Deborah Hughes-Owen, *Chair*

Sally Rogers, *Vice-Chair*

Avril Baxter, *Treasurer*

Sue Bicknell, *Secretary*

Lester Green

Natalie Lally

Mary Martin

Anna Pollard

Cait Stewart

Dianne Strahan

Shirley Howell

## STAFF

Cait Stewart



## GIFT FUND BOARD

David Harrison

Geoff McKeown

Lynda Myres

Sally Rogers

## VOLUNTEERS

Over 80 magnificent volunteers on committees, rosters, event support, professional support and a myriad of other tasks - without whom, ARTS Narrogin just could not function.



# YEAR IN A GLANCE

## continued



WORKSHOPS

Kids Art in the Afternoon | Marion Luck: Stunning Shapes from Shadow (watercolour) | Music + Dance (kids) | Adults Figurative Drawing

FESTIVALS



Dryandra Country Art, Food and Wine Trail | Flickerfest!



MUSIC

Winter Variety Concert | Christmas Variety Concert | Uke Group | Beginnings: Hamish Newman Recital | | Heidi & The High Tops

+ MORE

EXHIBITIONS



Book launches: Shirley Howell & Kelly Newton-Wordsworth | WILD Narrogin photography | Diffineability 2016: Disability Awareness Week  
On Community: Corrective Services | plus student exhibitions & works by Helen Warrilow & Margaret Fleay | 7 NEXIS exhibitions

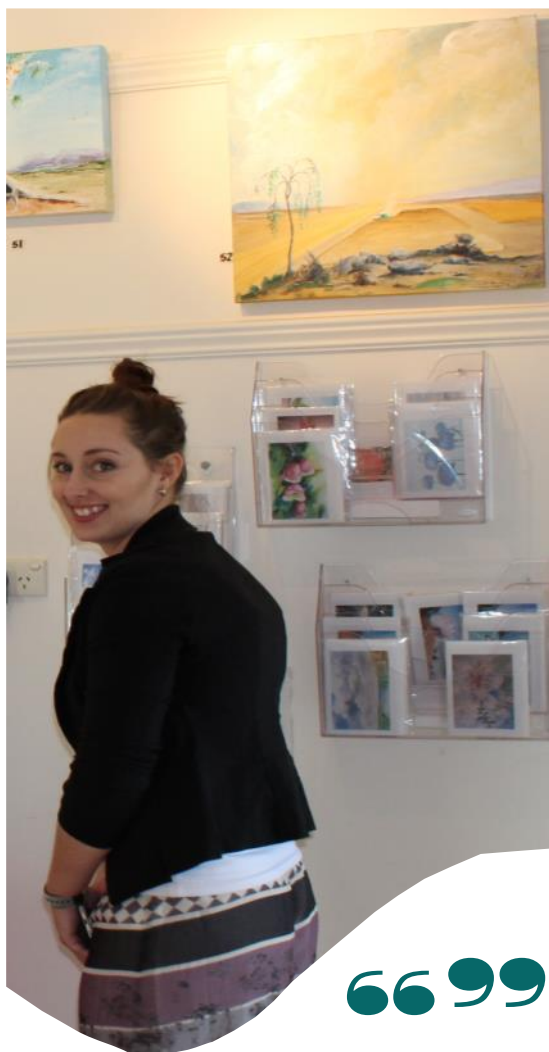
## ACROSS 30 EVENTS AND ACTIVITIES

Participant numbers:	601	Audience numbers:	4384
Number of Regional WA artists paid:	15	Number of Regional WA artists unpaid:	304
Number of Regional WA arts-workers paid:	3	Number of Regional WA arts-workers unpaid:	2
Total number of artists paid:	18	Total number of artists unpaid:	315
Total number of volunteer hours:	7157	Total number of arts-workers unpaid:	2



# SIGNATURE EVENT

dryandra country art, food and wine trail



“ ”

*THANKYOU to the organisers and all exhibitors at all venues, including Wickepin, Williams and Cuballing and Narrogin for providing an absolutely wonderful Mothers Day to my Mum, Aunt and myself. We had a great day out amongst music, food and art and stalls. Next year my Mum is inviting her friends from Waroona and my Aunt the same from Cannington. You all deserve a well-earned rest from the mammoth effort to organise the Art Trail with success. Again thank you, from the heart.*

*Louise McEllister*

Awesome artwork, great day out!

Kaye Ferrari

In its fifth year, the 2017 Dryandra Country Art, Food and Wine Trail saw some 1500 people visiting 12 venues in Cuballing, Narrogin, Wickepin and Williams on this self-guided tour.

The work of over 180 diverse artisans and artists was on display and for sale. Highlights this year included the 'Dare to Wear' wearable art exhibition at Williams, featuring the works of 19 textile artists; browsing displays and stalls whilst enjoying high tea at Sugar Gum cottage in Cuballing; delving into the Town Halls at Wickepin and Narrogin. The Narrogin Art Group also instigated a 'Chair Challenge' – encouraging locals to decorate and upcycle old chairs for display during the trail and nearly thirty chairs were scattered amongst the venues.

This event is made possible through support from the Shire of Narrogin and the Shire of Wickepin.





# NEXIS

## narrogin exhibition space



- Bella Kelly Retrospective
- Pinjarra Massacre Memorial
- Visual Art & Media Exhibition: Narrogin Senior High School
- EMERGE 16: C.Y. O'Connor Institute
- Above the 26th Parallel: Marijke Tromp
- A Sum of the Parts: Kirsten Sivyver
- Return to the Bush: Arthur Russell

2016-17 saw a strong local focus at NEXIS, with exhibitions of students' work from Narrogin Senior High School, C.Y.O'Connor Institute; Williams based textile artist Marijke Tromp; former Narrogin resident, photographer and oil painter Kirsten Sivyver; a retrospective of work from Wickepin born Arthur Russell; and a retrospective of work by the highly significant Bella Kelly—who had strong connections to the town of Narrogin.

The Bella Kelly Retrospective was initiated in Albany, with curator Annette Davis and researcher Tony Davies collating the substantial collection of works from private and public collections. A 'Bring in Your Bella' day at NEXIS contributed new stories and works to their research. ARTS Narrogin thanks the Vancouver Art Centre, the City of Albany and John Curtin Gallery for their assistance and support in getting this important exhibition to Narrogin.



# TREASURERS REPORT

october 2017

Avril Baxter

Treasurer



The audited financial report from Byfields, which is in accordance with Accounting Standards is attached. In Byfields' opinion, the financial report of ARTS Narrogin Incorporated presents fairly, in all material respects the financial position of ARTS Narrogin Incorporated as of 30 June 2017.

## ***Income***

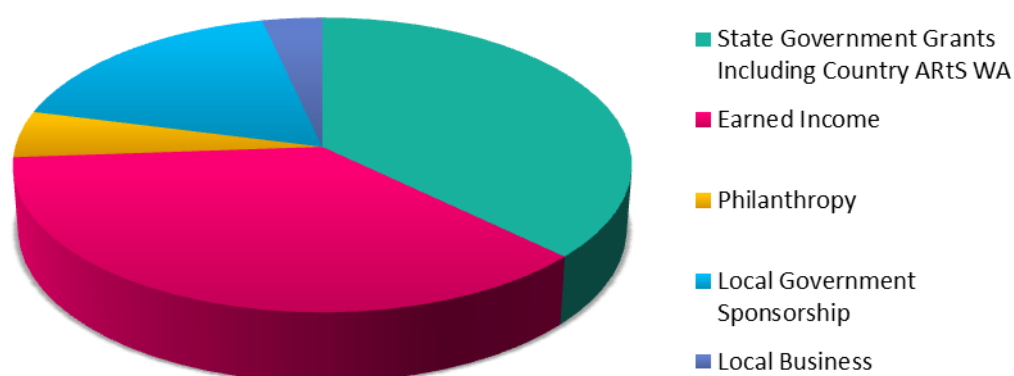
ARTS Narrogin receives funding from the State Government via Country Arts WA. This includes a Regional Arts Legacy Grant (\$29,000 annually until June 2019) and Core Arts Funding (\$11,000 annually until June 2019) guaranteeing baseline financial support to develop our arts organization. During 2016-17, the Shire of Narrogin also provided \$10,000 for administration purposes and will continue to support us in 2017-18 with cash and inkind support to the value of \$60,000.

All other income was earned through membership, events, workshops, donations, commission on sale of art work, local business sponsorship and bank interest.

\$8,400 is currently being held in the Deductible Gift Recipient fund, the independent board of this fund (Geoff McKeown, David Harrison, Lynda Myers (in absentia) and Sally Rogers) has met and been briefed on their responsibilities. ARTS Narrogin committee suggests to this board how the Gift Fund money could be spent and the board ratifies the expenditure having checked that it meets with the Objectives of our Incorporated Association.

Our ***income*** (\$68,608) is represented as follows:

**Income by Source 2016-17**



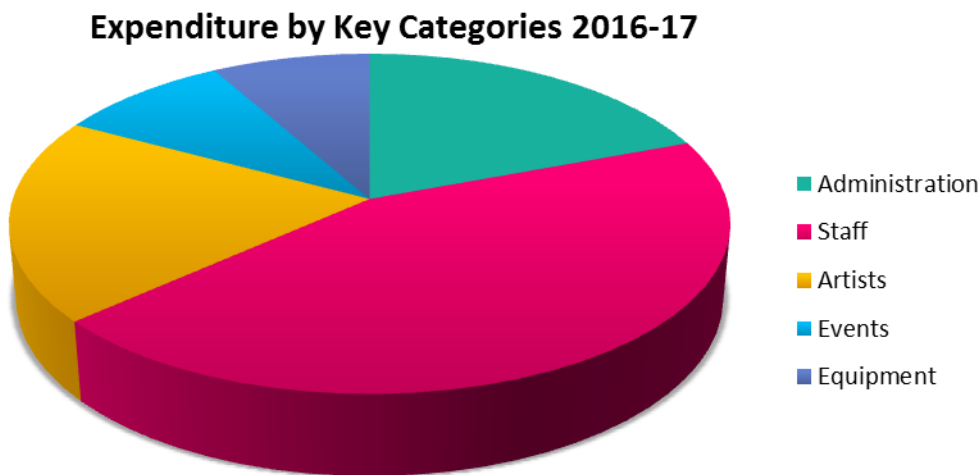
**Expenditure**

During this financial year, we took over from the Shire of Narrogin the responsibility for employing our administration officer and contracted others as necessary for specific projects. As an Arts organization we also paid artists and brought events to the region.

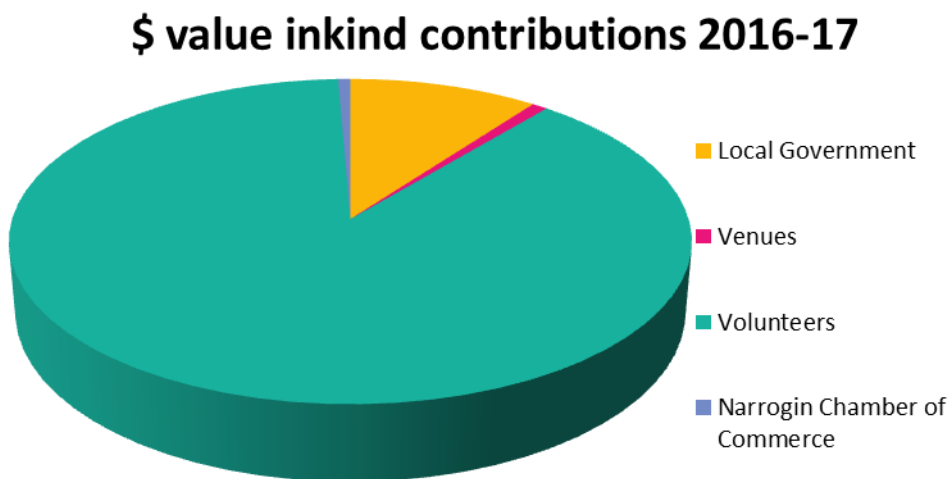
We budgeted for and bought our new photocopier in 2016-17 financial year making life a lot easier for our staff and volunteers.

Expenditure in 2016-17 exceeds income due to a prepaid grant from Country ARTS WA being deposited into our account in the 2015-16 financial year.

Our **expenditure (\$75,110)** is represented as follows:



Our **inkind** contribution (\$235,203) is represented as follows:



This dollar value far outweighs any “moneys” received. This is largely represented by 7,157 volunteer hours! Thank you to our wonderful volunteers without whom our organization would not exist.



# TREASURERS REPORT—CONTINUED

## ***Balance***

As you can see from the balance sheet, in 2016-17 we increased our members' equity by \$10,681 to a total of \$72,743.

This increase in members' equity enables us to offer part time employment to another ARTs Narrogin officer. This will take some of the workload off our current administration officer and our Chair, Deborah Hughes-Owen, who is volunteering on a daily basis. It will also enable us to facilitate more cultural activities in the area, which in turn will generate some income.

Finally, a big thankyou is extended to Ian McMullan for his initial preparation of the profit and loss statements and balance sheets and for being on the end of the phone when accounting advice is needed.

Avril Baxter

*Treasurer ARTs Narrogin*

17 October 2017



## STATEMENT BY MEMBERS OF THE COMMITTEE

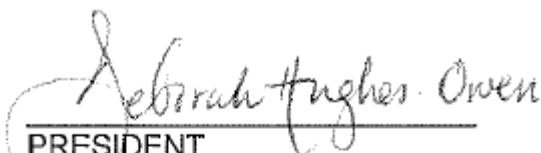
october 2017

The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the committee the financial report:

1. Presents a true and fair view of the financial position of Arts Narrogin Inc as at 30 June 2017 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe Arts Narrogin Inc will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

  
PRESIDENT  
Name: DEBORAH HUGHES-OWEN

  
TREASURER  
Name: AVRIL BAYTE

Dated this 10<sup>th</sup> day of October 2017

# NOTES

## to the financial statements

### NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act (WA). The committee has determined that the association is not a reporting entity.

The financial report has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following material accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

a. Income Tax

The Association is a non-profit organisation and thus exempted from income tax liability by virtue of 23(3) of the Income Tax Assessment Act.

b. Fixed Assets

The depreciable amount of all fixed assets are depreciated over the useful lives of the assets to the Association commencing from the time the asset is held ready for use. Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

c. Goods & Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.



# BALANCE SHEET

as at 30 june 2017

## ARTS NARROGIN INCORPORATED

	2017	2016
	\$	\$
<b>ASSETS</b>		
<b>Current Assets</b>		
Bank - Cheque Account	6,429	4,855
Bank - Reserve Account	50,030	60,699
Bank - Gift Account	8,235	5,053
Petty Cash	100	100
NEXIS Float	150	-
Trade Debtors	850	600
Inventory - Taylor Books	6,148	6,235
Inventory - DCAFWT Cups	717	1,040
<b>Total Current Assets</b>	<b>72,659</b>	<b>78,582</b>
<b>Other Assets</b>		
Bond	600	600
Plant and Equipment at Cost	19,930	15,434
Accumulated Depreciation	(8,275)	(4,683)
Prepaid Insurance	902	1,103
<b>Total Other Assets</b>	<b>13,157</b>	<b>12,453</b>
<b>TOTAL ASSETS</b>	<b>85,816</b>	<b>91,036</b>
<b>LIABILITIES</b>		
<b>Current Liabilities</b>		
Creditors	3,944	9,384
Unexpended Grant	-	3,765
Prepaid Grant	-	14,500
Flint workshop fees	7,080	-
GST Payable	2,049	1,325
<b>Total Liabilities</b>	<b>13,073</b>	<b>28,974</b>
<b>NET ASSETS</b>	<b>72,743</b>	<b>62,061</b>
<b>MEMBERS FUNDS</b>		
Members Funds	62,062	52,978
Current Year Earnings	10,681	9,083
<b>TOTAL MEMBERS FUNDS</b>	<b>72,743</b>	<b>62,061</b>

The accompanying notes form part of these financial statements.

# INCOME STATEMENT

for the year ended 30 june 2017

## ARTS NARROGIN INCORPORATED

### INCOME STATEMENT FOR THE YEAR ENDED 30 JUNE 2017

	2017	2016
	\$	\$
<b>Income</b>		
Art work sales	186	-
Merchandise Sales	621	5,719
Advertising	2,418	3,200
Arts SPACE Venue Hire	367	252
Catering	392	227
Catering Costs	(417)	(2,655)
Commission	348	149
Donations	4,758	15,749
Fees and Services	2,330	2,779
Grants and Sponsorship	43,765	66,635
Interest	362	646
Membership	1,840	1,015
NEXIS Art Sales	90	743
NEXIS Other Income	(1,578)	(310)
Raffles	-	472
Photocopying	444	273
Sponsorship	12,000	14,955
Sundry	620	-
Ticket Sales	1,963	1,556
Workshops	2,788	3,049
Workshops - Presenters Fees	(1,540)	(12,088)
Workshops - Materials	(733)	(7,620)
<b>Total income</b>	<b>71,024</b>	<b>94,746</b>
<b>Cost of Goods Sold</b>		
Opening Balance	7,275	2,224
Purchases		5,908
Closing Stock (Taylor Books)	(6,148)	(6,235)
Closing Stock (Cups)	(717)	(1,040)
<b>Total COGS</b>	<b>410</b>	<b>857</b>
<b>Gross Profit</b>	<b>70,614</b>	<b>93,889</b>

The accompanying notes form part of these financial statements.

# INCOME STATEMENT—CONTINUED

for the year ended 30 june 2017

	2017	2016
Expenses	\$	\$
Accommodation and Travelling	1,276	5,490
Accounting	1,274	519
Advertising and Promotion	457	1,530
Audit	1,592	
Occupancy Expenses-Maintenance	548	849
Occupancy Expenses- Rent	2,302	2,490
Occupancy Expenses - Electricity		239
Occupancy Expenses-Telephone	1,662	1,917
Bank Fees	54	
Depreciation	3,592	4,683
Fees - Design & Technical	5,168	17,993
Insurance	4,164	4,792
Licenses	471	763
Membership and Subscriptions	365	470
Postage and Freight	303	164
Presenters Fees	1,124	
Printing and Stationery	1,314	2,013
Professional Development	1,010	
Sundry	496	231
Venue Hire		1,845
Volunteer Expenses	570	373
Food and Wine Trail Advertising	3,574	7,581
Employment Expenses-Wages and Salaries	24,555	24,279
Employment Expenses - Superannuation	2,779	1,678
Employment Expenses - Workers Compensation	180	808
Other Expense	2	4
Write off Assets under \$500	1,101	4,974
Audit Adjustment		(878)
<b>Total Expenses</b>	<b>59,933</b>	<b>84,806</b>
<b>Net Surplus</b>	<b>10,681</b>	<b>9,083</b>

The accompanying notes form part of these financial statements.



# INDEPENDENT AUDIT REPORT



Perth Office

30 Keymer Street, Belmont WA 6104

PO Box 1202, Cloverdale WA 6985

T (08) 6274 6400

## INDEPENDENT AUDIT REPORT TO THE MEMBERS OF ARTS NARROGIN INC

### Qualified Audit Opinion

We have audited the accompanying financial report, being a special purpose financial report, of ARTS Narrogin Inc which comprises the balance sheet as at 30 June 2017, and the income statement, a summary of significant accounting policies, other explanatory notes and the statement by members of the committee.

In our opinion, except for the effects on the financial report of the matter referred to in the qualification paragraph below, the financial report of ARTS Narrogin Inc presents fairly, in all material respects the financial position of ARTS Narrogin Inc as of 30 June 2017 and of its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements.

### Qualification

As is common for organisations of this type, it is not practicable for ARTS Narrogin Inc to maintain an effective system of internal control over cash receipts until their initial entry in the accounting records. Accordingly our audit in relation to cash income is limited to the amounts recorded.

We were unable to obtain sufficient appropriate audit evidence regarding the balance for Inventory to enable us to form an opinion. Accordingly we are not in a position to and do not express an opinion on these balances for 30 June 2017.

### Emphasis of Matter

We draw attention to Note 1 of the financial report which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the Association's financial reporting responsibilities under the Associations Incorporation Act WA. As a result the financial report may not be suitable for another purpose. Our opinion is not modified in respect to this matter.

Byfields Pty Ltd ACN 150 608 398

DIRECTORS: Simon Northey • Neil Hooper • Dale Woodruff • Andrew Northcott • Craig Lane • Leanne Oliver • Glenn Waldock • Jon Bush • Roger Thomson • Brant Jansen • Ryan Naughton • Lea Williams

ASSOCIATES: Tony Umbrello • Russell Roberts • Gordon Richards [www.byfields.com.au](http://www.byfields.com.au)

## Basis for Qualified Audit Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Entity in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have fulfilled our ethical responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## Committee's Responsibility for the Financial Report

The committee of the association is responsible for the preparation and fair presentation of the financial report and have determined that the accounting policies described in Note 1 to the financial statements, which form part of the financial report, are consistent with the financial reporting requirements of the Associations Incorporation Act (WA) and are appropriate to meet the needs of the members. The committee's responsibilities also include establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

## Auditor's Responsibility

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at: <http://www.auasb.gov.au/Home.aspx>. This description forms part of our auditor's report.



LEANNE K OLIVER CPA

Director

BYFIELDS BUSINESS ADVISERS BELMONT WA

Date: 10 October 2017